

**WILTON-LYNDEBOROUGH COOPERATIVE SCHOOL BOARD MEETING  
AND JOINT BUDGET COMMITTEE SESSION**

**Tuesday, October 11, 2016**

**Wilton-Lyndeborough Cooperative M/H School-Media Room**

**6:30 p.m.**

Present: *Geoff Brock, Harry Dailey, Matt Ballou, Mark Legere, Joyce Fisk, Alex LoVerme and Charlie Post arrived at 6:35pm.*

*Superintendent Bryan Lane, Business Administrator Lise Tucker, Director of Student Support Services Betty Moore, Principals Brian Bagley, Tim O'Connell and Clerk Kristina Fowler*

**I. CALL TO ORDER**

Chairman Brock called the meeting to order at 6:30pm.

**II. ELEMENTARY STUDENT OF THE MONTH**

Principal O'Connell honored two fifth grade students from FRES as students of the month.

**III. ADJUSTMENTS TO THE AGENDA**

Superintendent Lane notified the Board of a teacher resignation to add to the agenda.

**IV. PUBLIC COMMENTS**

Ms. Jessie Salisbury reported that the Lyndeborough Historical Society has the bell that was at the Lyndeborough Central School and it has been in the back of Mr. Bud McEntee's barn. Mr. McEntee would like to see it displayed at the school. Ms. Salisbury also reported that in doing research for the Elementary Building History Committee she came across a deed for the Village Church (United Church of Lyndeborough) the former Baptist Church, which mentions the interest in the bell, is held by School District No. 3 which was South Lyndeborough. The bell was given to the Baptist Church around 1867. There is no need for action by the Board at this time.

**V. BOARD CORRESPONDENCE**

**a. Reports**

**i. Superintendent's Report**

Superintendent Lane reviewed his report with the Board. He attended the Bradley Kidder Law Conference and brought back useful information such as changes around transportation. We are looking at creating our own levels of transportation and having our own vehicle. We could have 15 people or less including a driver; to transport to home or school you would need a cdl license but to transport to school to school activities you don't need it and coaches wouldn't need it for basketball. He will stop by Hillsborough Ford and look at options of leasing and purchasing. Insurance would need to be obtained at a reasonable rate as well. Information will be brought back to the Board. For National School Lunch Week, he will be serving lunches at FRES on Friday. He is finalizing emergency notification plans and will be using the alert system from PowerSchool and the same Medias used in the past. He is working on organizing a meeting with the Police Chiefs as discussed at the last meeting regarding COPSync.

**ii. Business Administrator's Report**

Ms. Tucker gave a verbal report, no written was submitted. She reported preparation had been done for the auditors and everything was in order; there was just one thing that needed to be addressed which was the second signer on student activities. Mr. Erb has been working on a situation at LCS with two venting pipes after an odor was noticed. It is scheduled to be addressed on Thursday by Plumb Crazy; they will look at this again and put in 4 inch fittings and may make a repair. We will be talking to Hutter about the idea of having them fix it. This is National School Lunch Week and we are encouraging students to participate in lunches.

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54 **iii. Principals' Reports**

55 **b. Letter/s**

56 **i. Retirement Notification**

57 Superintendent Lane informed members of a retirement notification from Ms. Pam Griffin, Library Aide  
58 at FRES who will be leaving at the end of the year and is making us aware so that we can appropriately  
59 budget and we thank her for her years of service.

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61 Chairman Brock noted an invitation to Board members was received from the Souhegan Boys and Girls  
62 Club for the grand opening of the gym and teen center on October 27 at 5pm.

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64 **VI. CONSENT AGENDA**

65 There was no consent agenda to report.

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67 **VII. WLC ENTRANCE DOORS**

68 Superintendent Lane reported there had been a concern raised that the WLC entrance doors did not shut  
69 properly and it had been thought that the entire structure would need to be replaced however we do not  
70 need to do this. We will not need to go into the CAP Reserve; we can do this within our own funds. The  
71 problem exists with the outer doors, not the inner doors and can be done in two weeks.

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73 **VIII. ACTION ITEMS**

74 **a. Approve Minutes of Previous Meeting**

75 *A MOTION was made by Mr. Ballou and SECONDED by Mr. Post to approve the minutes as amended.*  
76 *Voting: four ayes; one abstention from Mr. LoVerme, motion carried.*

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78 **IX. COMMITTEE REPORTS**

79 **i. Elementary Building History Committee**

80 Chairman Brock reported they are getting close and met for finishing edits and corrections and are  
81 hoping to have it uploaded and done this week.

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83 *The Board recessed for 1 min, 30 seconds.*

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85 Mr. Dailey arrived at 7:03pm after the Budget Committee meeting.

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87 **X. 7:00 P.M. JOINT BOARD & BUDGET COMMITTEE SESSION**

88 Present: *Christine Tiedemann, John Kofalt, Lisa Post, Leslie Browne, Karen Grybko, Edwina Hastings*  
89 *and Ellen Pomer arrived at 7:08pm.*

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91 The committee was already in session, they had started at 6:30pm in the Main Hall Conference room.

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93 **a. FY 2017-2018 Budget**

94 **i. Florence Rideout Elementary School**

95 **ii. Lyndeborough Central School**

96 Principal O'Connell summarized the prek-5 budgets. Increases in the operational budget include \$3,183  
97 for replacement tables and stools for the art room at FRES, \$5,050 for ongoing school based training for  
98 staff to support implementation a new reader's workshop program, \$6,400 for an additional floor  
99 scrubber and burnisher at FRES, \$9,000 for a playground slide at LCS. Non-discretionary building  
100 expenses at both schools include electricity, plowing, building insurance, water, sewer resulting in an  
101 increase of \$26,427. Other areas are either level funded or show a decrease. To completed the ELA  
102 program, in FY 2018-2019 budget he would like to add a "Writers Workshop". He confirmed the new  
103 programs for ELA (readers and writers workshop) he wants to implement were chosen because he feels  
104 they are the best programs and not because of cost.

In response to a question from Ms. Browne, Superintendent Lane responded the slide for LCS does not replace the slide that is currently there; the new slide will be age appropriate and will be placed inside the fence.

Mr. Dailey asked for confirmation that we do have two people to use the burnisher and floor scrubber and this was confirmed we do.

Mr. Kofalt requested to have a list of the “codes” and what each “segment” represents and Mr. Legere requested to have the budget files in excel.

Then next joint meeting will be October 25, 2016 at WLC.

*A MOTION was made by Mr. Kofalt and SECONDED by Ms. Pomer to adjourn the Budget Committee Session at 7:42pm.*

*Voting: all aye; motion carried unanimously.*

#### **XI. RESIGNATIONS / APPOINTMENTS / LEAVES**

*A MOTION was made by Mr. Ballou and SECONDED by Mr. LoVerme to accept the resignation of SPED teacher, Jason Wiedman.*

*Voting: all aye; motion carried unanimously.*

#### **XII. BOARD BUDGET DISCUSSION**

Chairman Brock reiterated that it is important we make good decisions while we are trying to keep the budget tight.

Superintendent Lane noted he reached out to some folks about the ELA program Principal O’Connell is proposing and the response from the ones who use it was that it is a good program and the ones who do not wish they did.

Mr. Dailey apologizing for missing the first half hour of the meeting as he was attending the Budget Committee meeting, referred to the NECAP scores on Principal O’Connell’s Principal Report. Principal O’Connell responded that this is a supposed to be a measure of our curriculum and two years in a row we exceeded the state. He is not sure what accounts for the drop; it could be one or two students. Chairman Brock suggests obtaining the historical data to see if the trend is good, if so we should be ok. Mr. Dailey agrees he would like to see if there are trends. He wants to be sure that someone is looking at these which Principal O’Connell assured him they are.

#### **XIII. PUBLIC COMMENTS**

There were no public comments to report.

Mr. Ballou requested to add non-public (for negotiations) to the agenda until negotiations are over.

#### **XIV. ADJOURNMENT**

*A MOTION was made by Mr. Ballou and SECONDED by Mr. Dailey to adjourn the Board meeting at 7:54pm.*

*Voting: all aye; motion carried unanimously.*

*Respectfully submitted,  
Kristina Fowler*